

**High Point Academy
Month End Board Report
Finance and Federal
January 31, 2021**

Produced by Charter School Success

Presented by Karen Emery

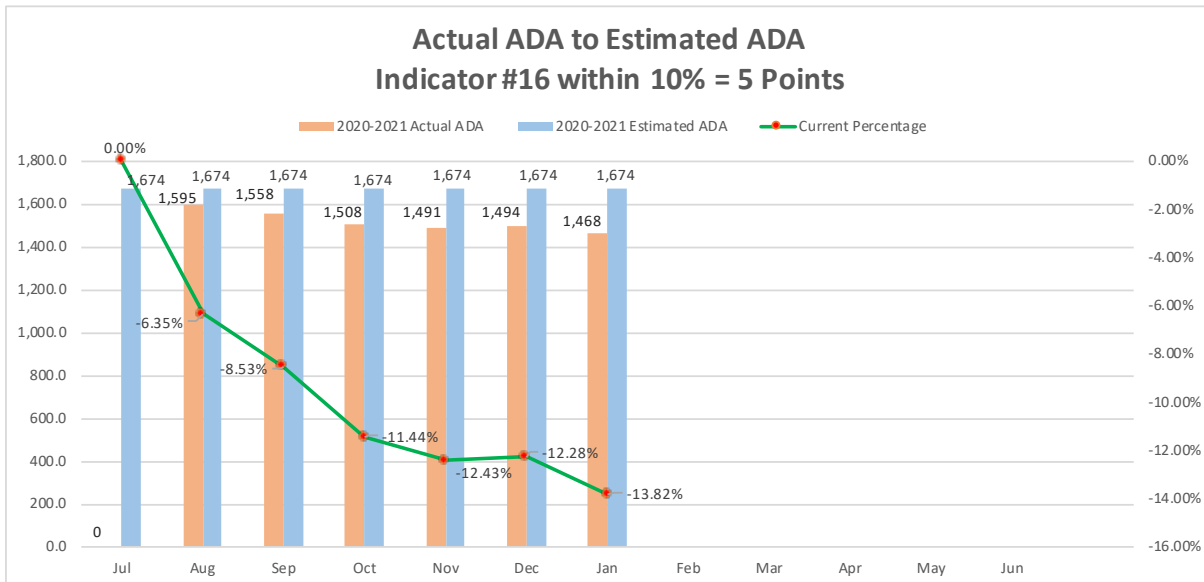
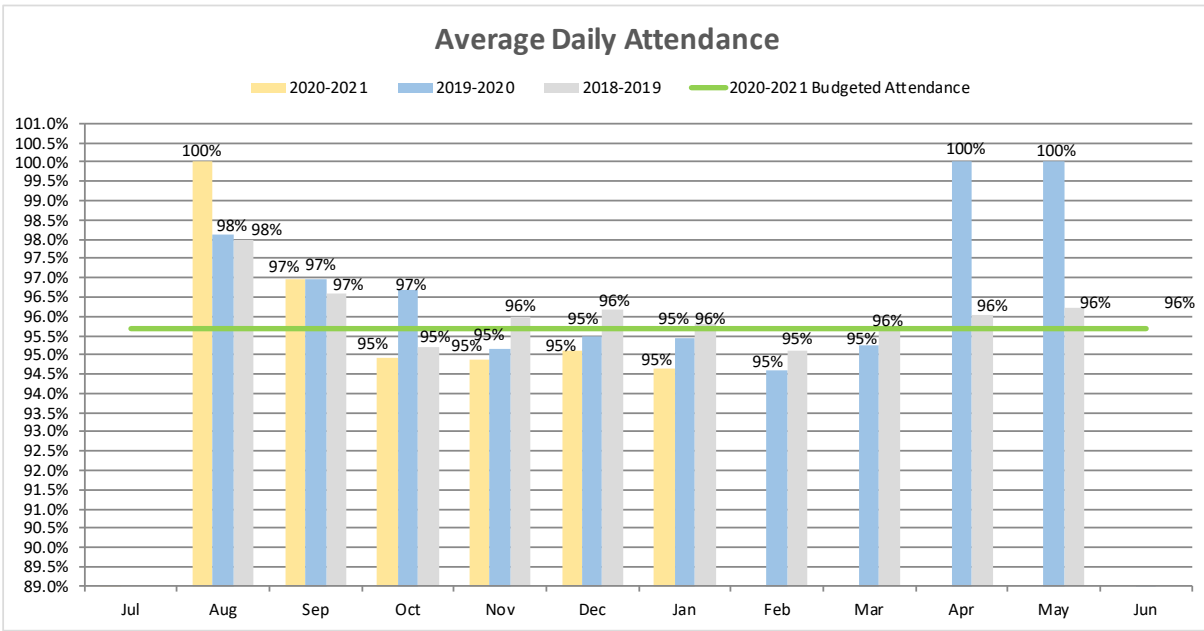
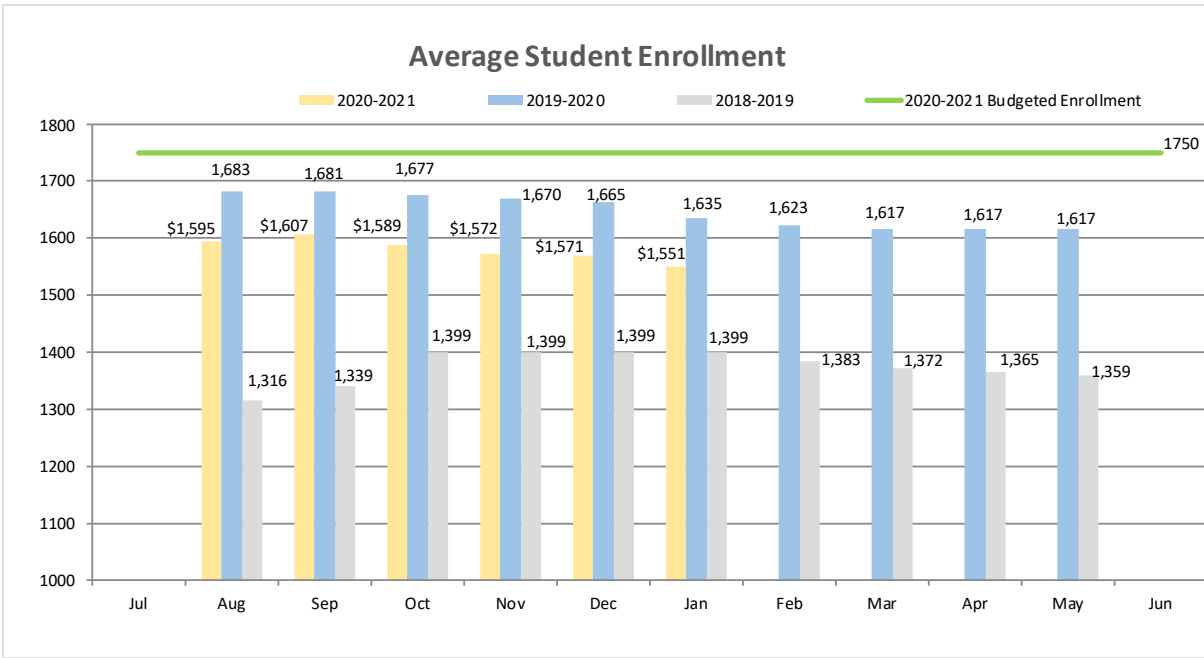
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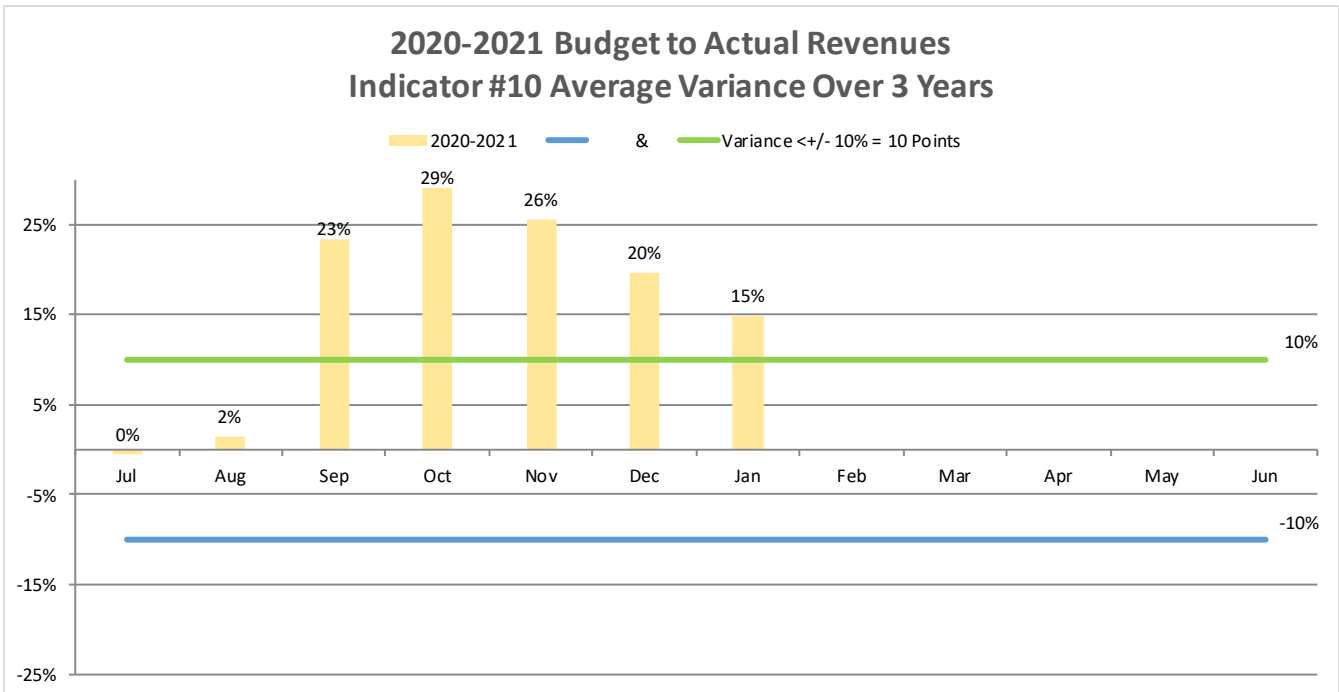
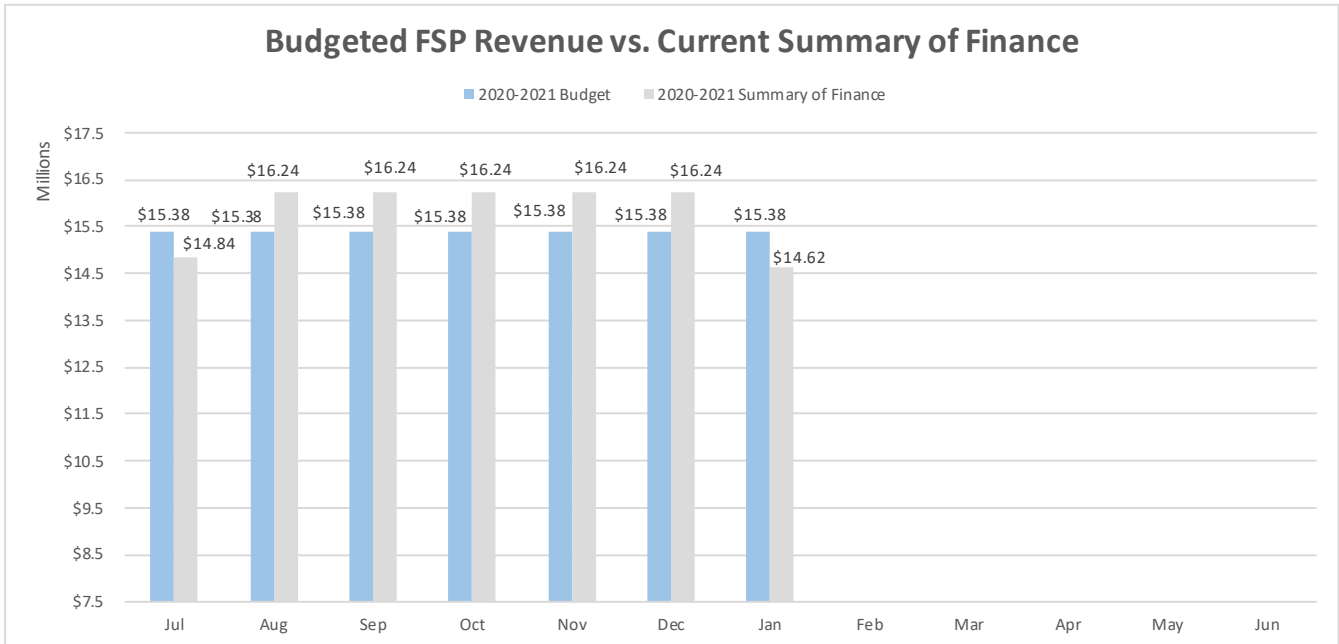
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High Point Academy Enrollment, Attendance & Estimated ADA



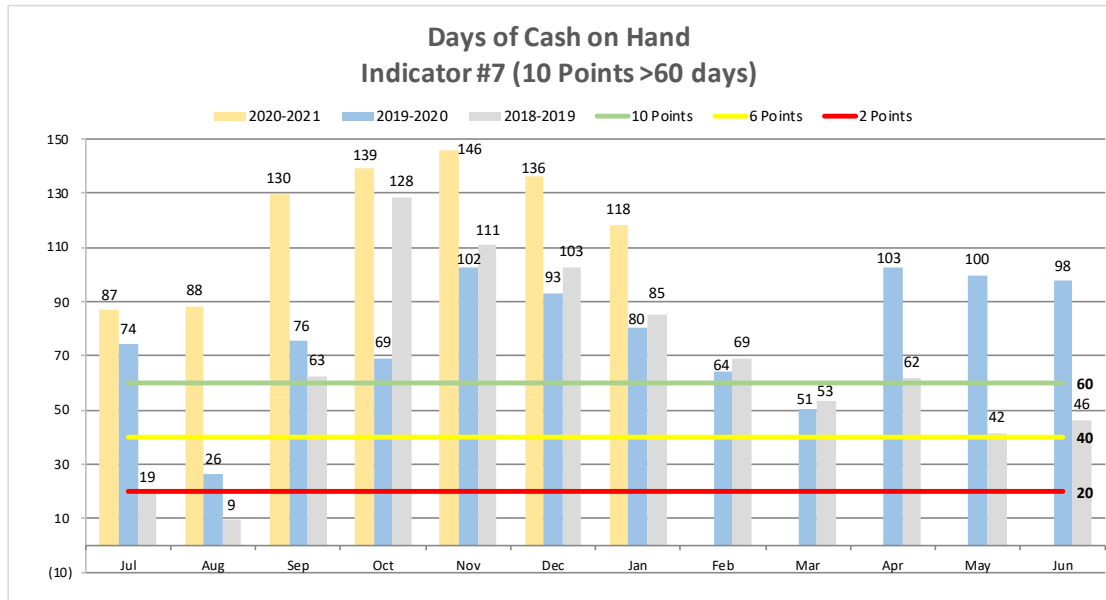
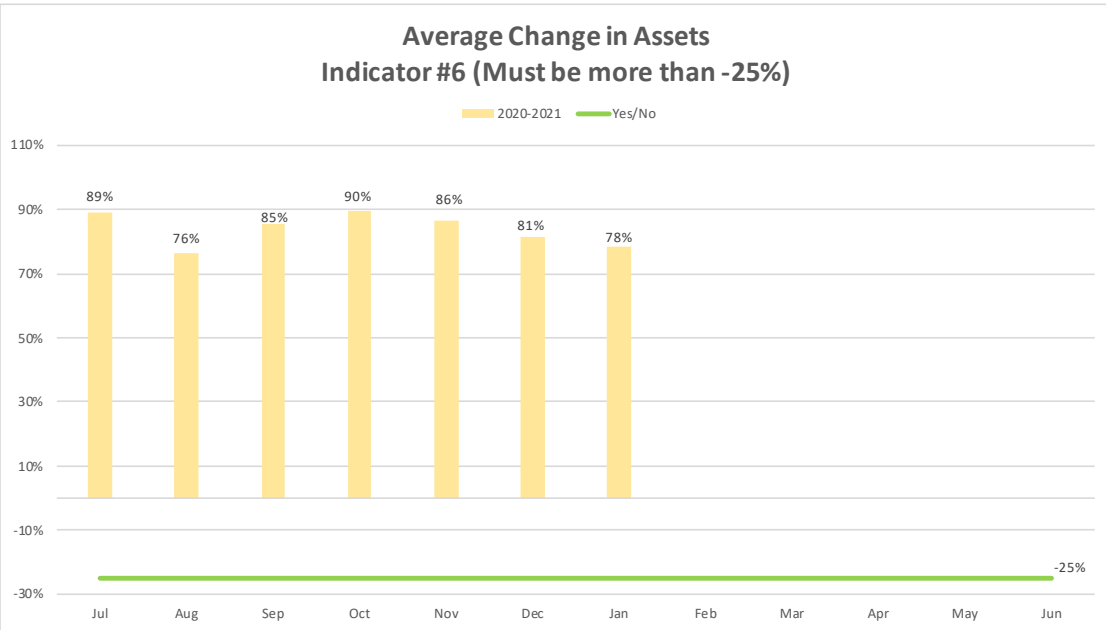
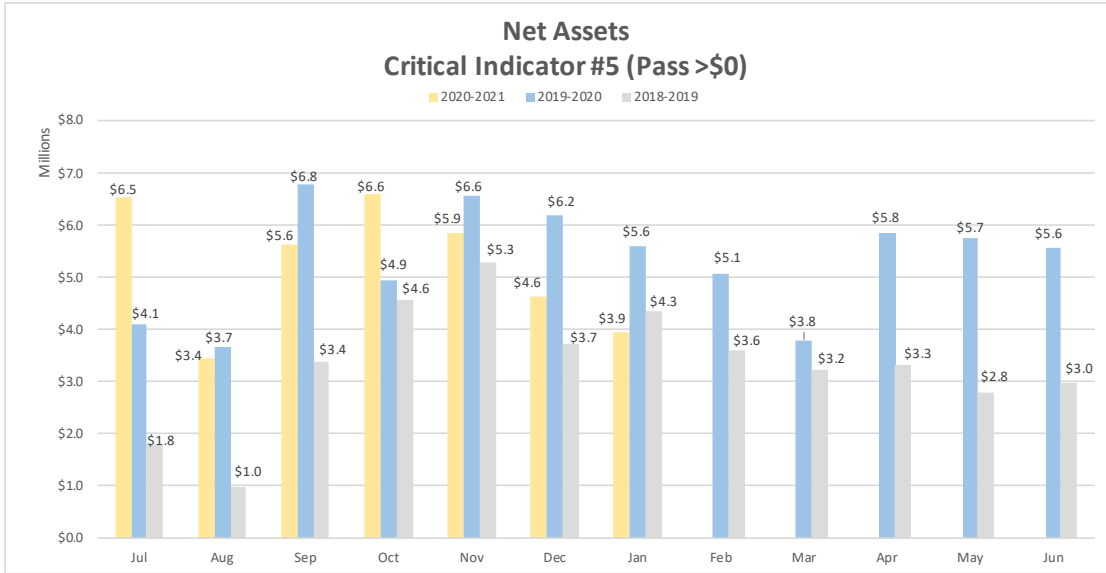
High Point Academy

Summary of Finance & Budget to Actual Revenue Graphs



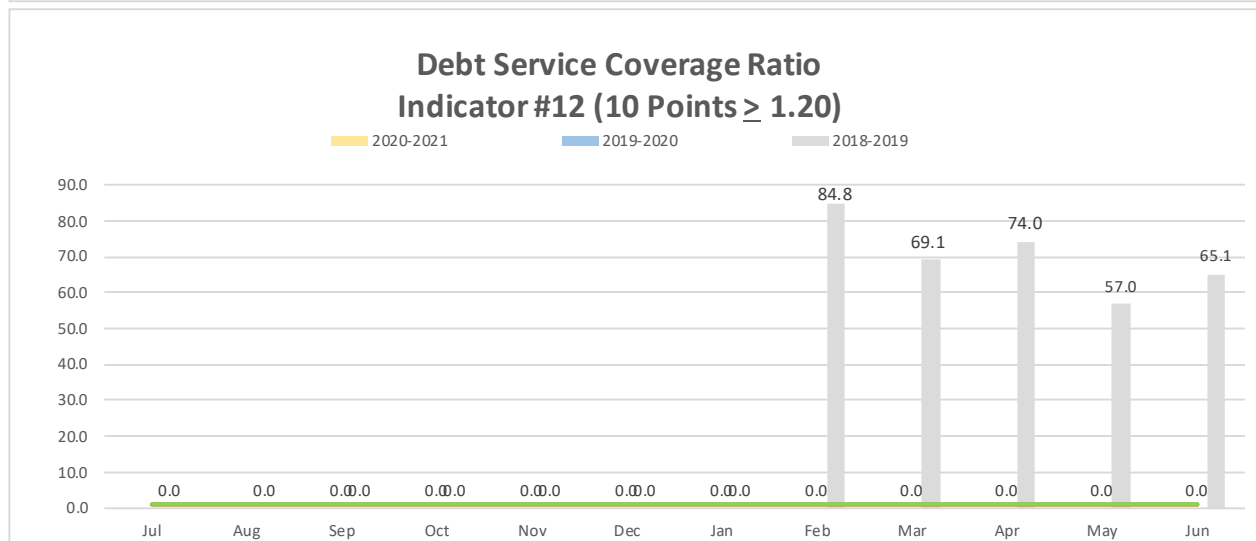
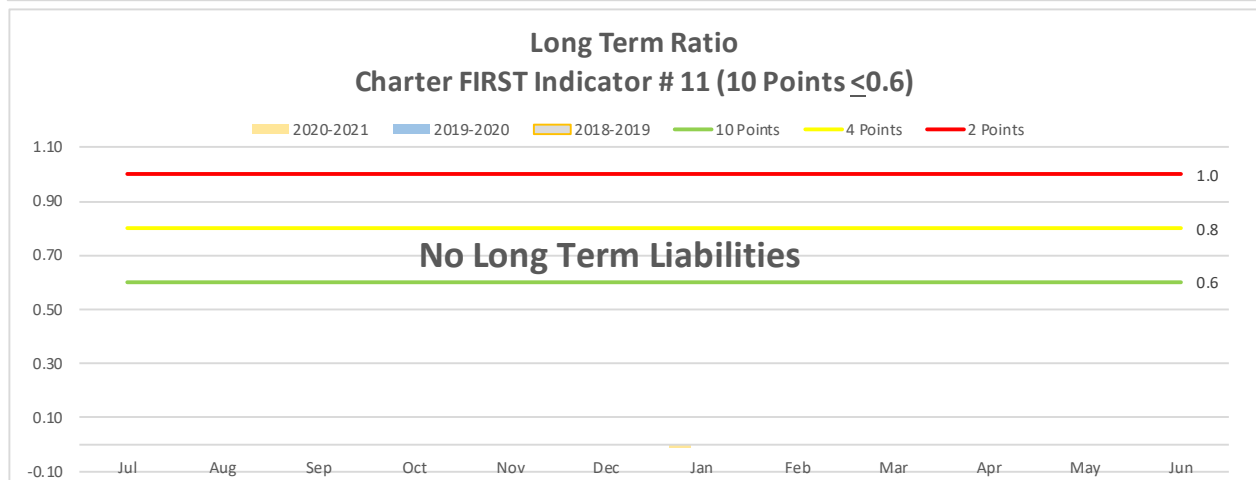
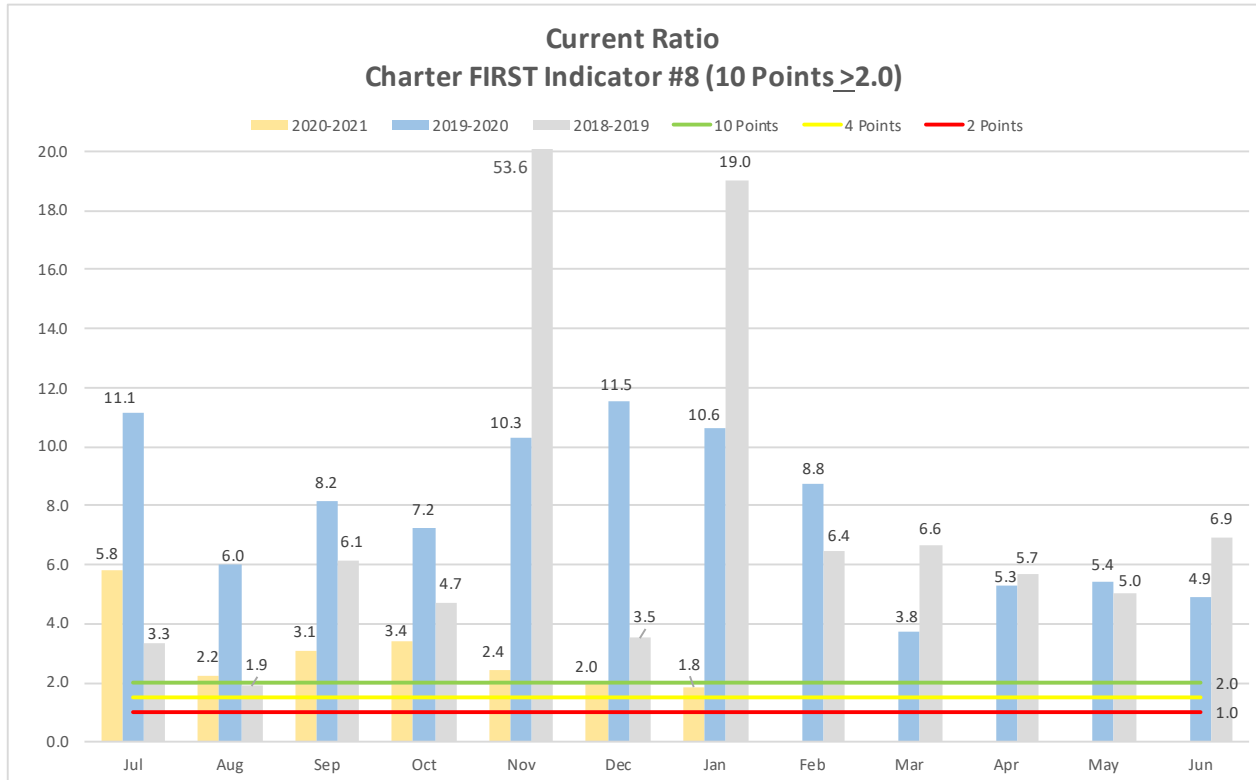
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Charter FIRST Indicators #5, 6, & 7



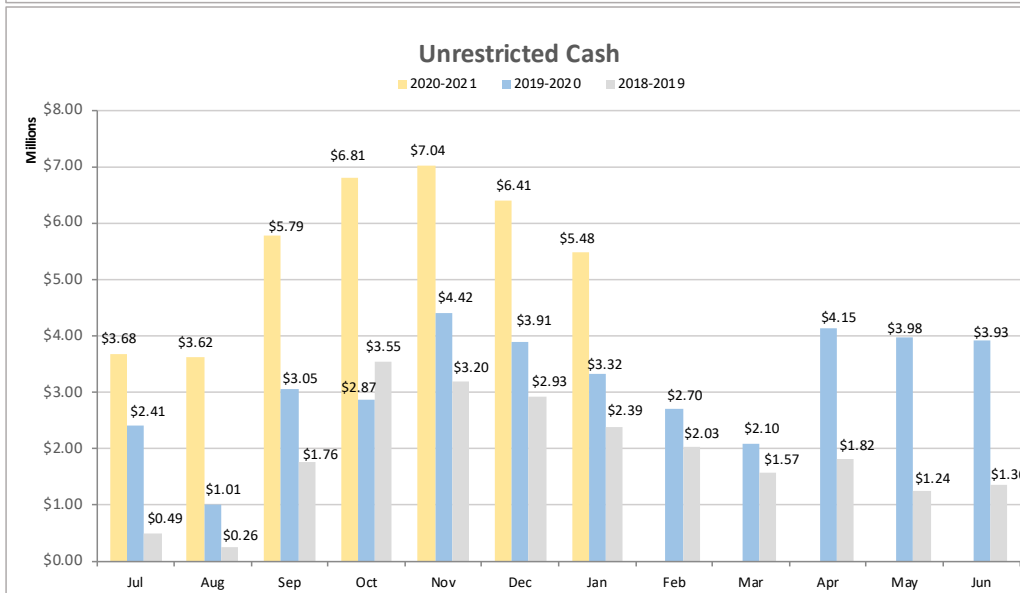
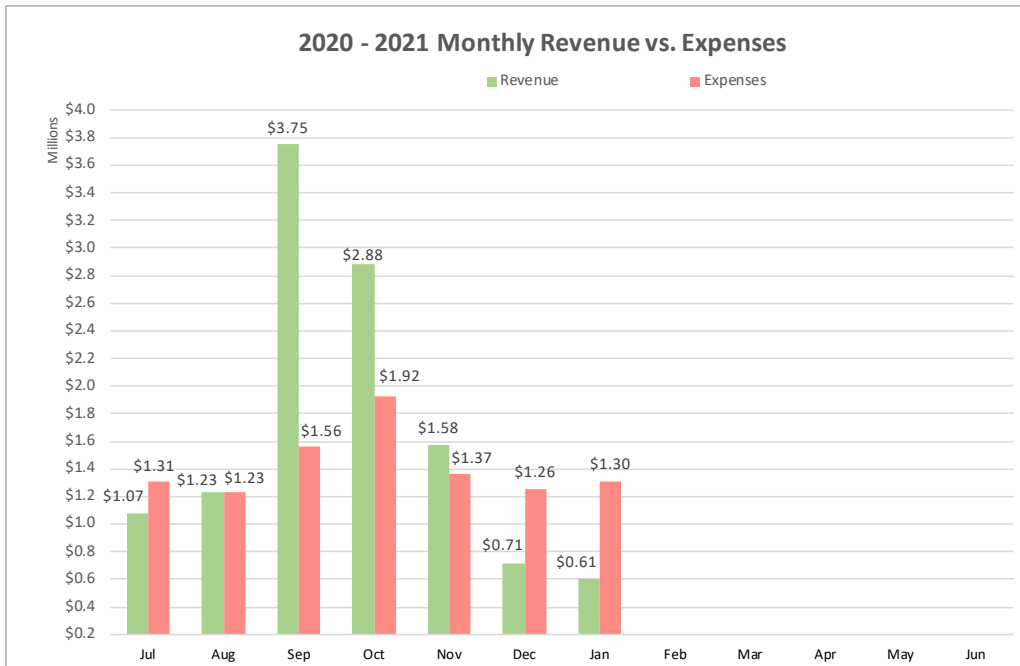
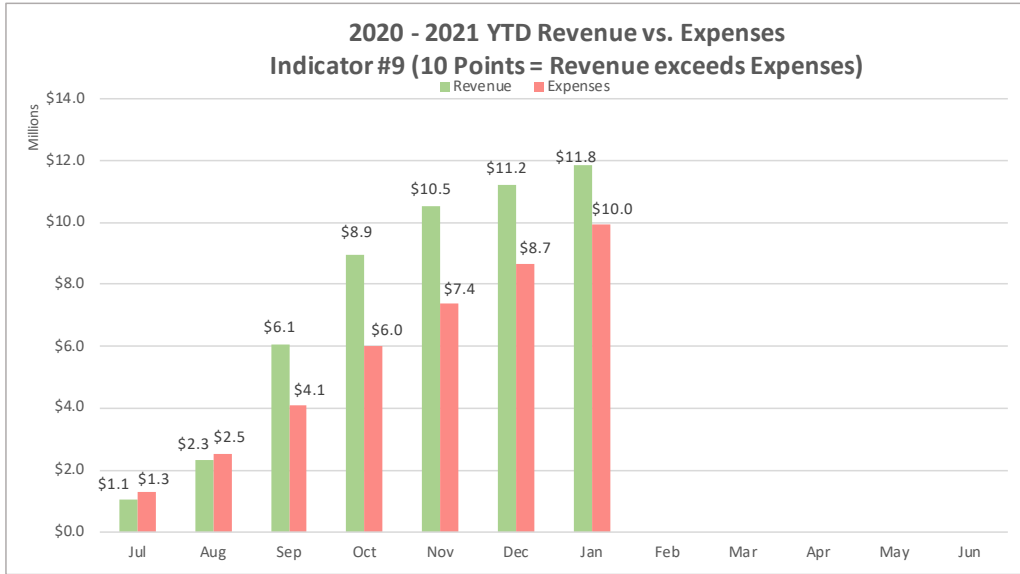
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Charter FIRST Indicators #8, 11 & 12

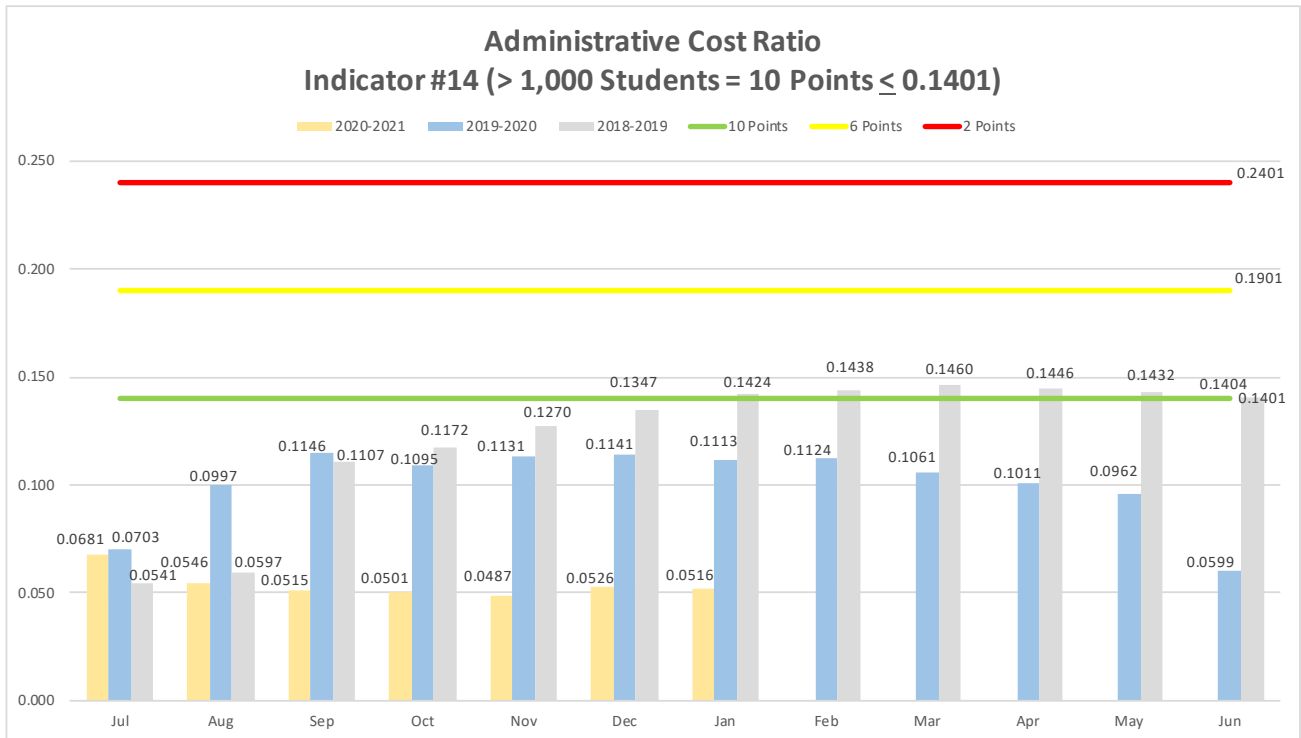
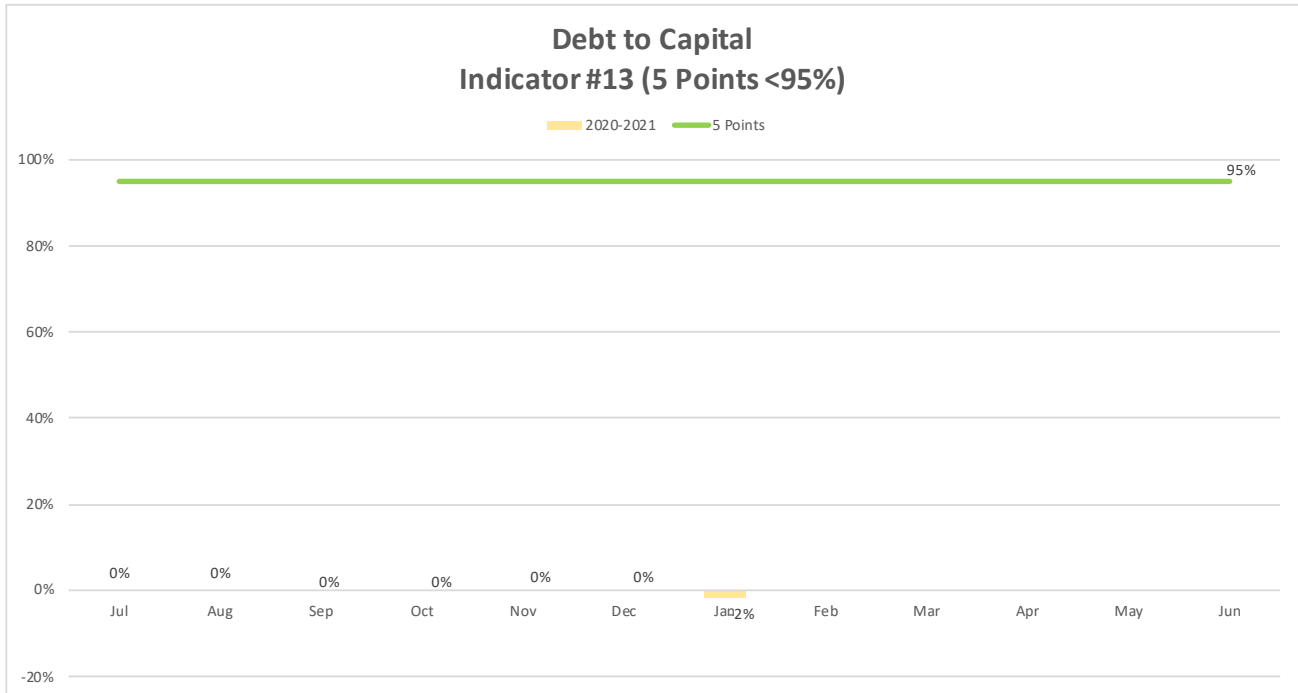


High Point Academy

Charter FIRST Indicator #9 Revenue vs. Expense & Cash



High Point Academy Charter FIRST Indicator #13 & 14



High Point Academy

2020-2021 Financial Trend Analysis

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Accelerated Payment Percent of Summary of Finance	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%
	31	31	30	31	30	31	31	29	31	30	31	30
Statement of Financial Position												
Current Assets	\$ 7,659,530	\$ 5,963,720	\$ 8,128,352	\$ 9,150,930	\$ 9,649,987	\$ 8,908,661	\$ 8,094,652					
Total Assets	\$ 7,853,380	\$ 6,088,979	\$ 8,293,611	\$ 9,276,189	\$ 9,792,481	\$ 9,171,512	\$ 8,237,145					
Current Liabilities	\$ 1,318,396	\$ 2,652,005	\$ 2,630,034	\$ 2,691,418	\$ 2,691,137	\$ 4,541,523	\$ 4,380,422					
Total Liabilities	\$ 1,318,396	\$ 2,652,005	\$ 2,630,034	\$ 2,691,418	\$ 3,941,137	\$ 4,541,523	\$ 4,304,132					
Statement of Activities												
Total Revenue YTD	\$ 1,074,569	\$ 2,307,419	\$ 6,055,595	\$ 8,937,937	\$ 10,514,195	\$ 11,226,125	\$ 11,834,022					
Total Expenses YTD	\$ 1,312,519	\$ 2,545,271	\$ 4,106,843	\$ 6,027,991	\$ 7,394,469	\$ 8,650,736	\$ 9,955,631					
Statistics												
Total Monthly Revenue	\$ 1,074,569	\$ 1,232,850	\$ 3,748,176	\$ 2,882,342	\$ 1,576,259	\$ 711,930	\$ 607,897					
Total Monthly Expenses	\$ 1,312,519	\$ 1,232,752	\$ 1,561,572	\$ 1,921,148	\$ 1,366,478	\$ 1,256,267	\$ 1,304,895					
Unrestricted Cash	\$ 3,677,861	\$ 3,624,738	\$ 5,788,366	\$ 6,810,965	\$ 7,035,108	\$ 6,414,160	\$ 5,479,793					
Cash Flow	\$ (251,234)	\$ (53,123)	\$ 2,163,628	\$ 1,022,600	\$ 224,143	\$ (620,948)	\$ (934,367)					
Enrollment and Attendance												
Enrollment for the Month Amended Budget 1,750	0	1,595	1,607	1,589	1,572	1,571	1,551					
Percent Attendance - Amended Budget 96%	0%	100%	97%	95%	95%	95%	95%					
Enrollment Budget to Actual	NA	(155)	(143)	(161)	(178)	(179)	(199)					
Charter First Indicators												
Indicator #5, Net Asset Balance	\$ 6,534,984	\$ 3,436,973	\$ 5,623,577	\$ 6,584,771	\$ 5,851,344	\$ 4,629,989	\$ 3,993,013					
Indicator #6, Average Change in Net Assets*	89%	76%	85%	90%	86%	81%	78%					
Indicator #7, Days of Cash on Hand	87	88	130	139	146	136	118					
Indicator #8, Current Ratio	5.8	2.2	3.1	3.4	2.4	2.0	2.0					
Indicator #9, Revenue vs. Expenses	\$ (237,950)	\$ (237,852)	\$ 1,948,752	\$ 2,909,946	\$ 3,119,726	\$ 2,575,388	\$ 1,878,391					
Indicator #10, Budgeted to Actual Revenues	-0.41%	1.51%	23.44%	28.99%	25.61%	19.73%	14.83%					
Indicator #11, Long Term Ratio*	No LT Liab	No LT Liab	No LT Liab	No LT Liab	No LT Liab	No LT Liab	-0.01					
Indicator #12, Debt Service Coverage Ratio	No Debt	No Debt	No Debt	No Debt	No Debt	No Debt						
Indicator #13, Debt to Capitalization <95%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-1.98%					
Indicator #14, Administrative Cost Ratio >1000 Students	0.068	0.055	0.052	0.050	0.049	0.053	0.052					
Indicator #16, ADA within 10% of annual estimated ADA	0.00%	-6.35%	-8.53%	-11.44%	-12.43%	-12.28%	-13.82%					
Green would receive 100% of the total points												
Yellow would receive 60% - 99% of the total points												
Orange would receive 20% - 59% of the total points												
Red would receive less than 20% of total points												

**High Point Academy
Budget to Actual Report
January 31, 2021
Fiscal Year 58% Complete**

Revenues	Original Budget	Actual	% of Budget
Total Local Funds	\$ 250,000	\$ 52,961	21.2%
Total State Funds	15,382,163	11,641,694	75.7%
Total Federal Funds	320,650	139,368	43.5%
Total	\$ 15,952,813	\$ 11,834,022	74.2%

Expenses			
11 Instruction	\$ 8,062,735	\$ 4,917,312	61.0%
12 Library & Media Services	\$ -	\$ -	-
13 Curriculum and Staff Development	\$ 42,500	\$ 22,011	51.8%
21 Instructional Leadership	\$ 165,500	\$ 48,133	29.1%
23 School Leadership	\$ 1,212,700	\$ 729,623	60.2%
31 Guidance and Counseling	\$ 135,500	\$ 162,604	120.0%
32 Social Work Services	\$ 75,500	\$ 38,104	50.5%
33 Health Services	\$ 150,500	\$ 101,631	67.5%
36 Cocurricular/Extracurricular Activities	\$ 127,500	\$ 50,885	39.9%
41 General Administration	\$ 530,500	\$ 205,948	38.8%
51 Plant Maintenance & Operations	\$ 4,410,980	\$ 3,025,330	68.6%
52 Security Monitoring	\$ 86,500	\$ 15,716	18.2%
53 Data Processing Services	\$ 646,500	\$ 624,693	96.6%
61 Community Services	\$ 5,000	\$ -	-
71 Debt Services	\$ 75,000	\$ -	-
81 Fundraising	\$ -	\$ -	-
99 Asset/Liability Expenses	\$ -	\$ 13,643	-
Total	\$ 15,726,915	\$ 9,955,631	63.3%

Change in net assets	\$ 225,898	\$ 1,878,391
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Net Assets, beginning of year	\$ 7,847,503	\$ 7,847,503
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Net Assets, ending of year	\$ 8,073,401	\$ 9,725,894
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Variance Notes by Function:

Local Funds - Variance due to 19-20 field trip reimbursements and delayed start of school.

- 1) Function 21 School Leadership - The variance in this function is due lower payroll costs.
- 2) Function 31 Guidance and Counseling - This function is over due to payroll costs. An amendment will need to be considered.
- 3) Function 36 Cocurricular/Extracurricular Activities - The variance in this function is due to the delayed start of the school year and cancelled extracurricular activities.
- 4) Function 41 General Administration - The variance in this function is due to lower expenses overall.
- 5) Function 51 Plant Maintenance & Operation - The variance in this function is due to additional cost for COVID and the new campus. The first installment has been made for property taxes.
- 6) Function 52 Security Monitoring - This function is under due to the delayed start of the school year and the use of the security grant.
- 7) Function 53 Data Processing Services - This function is over due to the new campus encumbrances and the bulk purchases.

High Point Academy Program Intent Allotment & IDEA-B Maintenance of Effort Compliance Report

Percent of Year Completed	IDEA-B Maintenance of Effort Compliance Report												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	
IDEA-B Maintenance of Effort													
Test 2 - State and Local - Last year of compliance 2017-2018	\$ 484,093	\$ 484,093	\$ 484,093	\$ 484,093	\$ 484,093	\$ 484,093	\$ 484,093	\$ 484,093	\$ 484,093	\$ 484,093	\$ 484,093	\$ 484,093	
Test 2 - YTD Total Expenses - Fund 199/420 - PIC 23, 33	\$ 57,979	\$ 125,114	\$ 197,562	\$ 300,487	\$ 370,068	\$ 435,123	\$ 501,443	\$ 560,371	\$ 629,844	\$ 699,123	\$ 768,000	\$ 837,000	
Test 4 - Per-Capita S&L - Last Year of Compliance 2016-2017	\$ 5,418	\$ 5,418	\$ 5,418	\$ 5,418	\$ 5,418	\$ 5,418	\$ 5,418	\$ 5,418	\$ 5,418	\$ 5,418	\$ 5,418	\$ 5,418	
Test 4 - Per-Capita - Annualized Total Expenses - Fund 199/420 - PIC 23, 33	\$ 568	\$ 1,227	\$ 1,937	\$ 2,946	\$ 3,628	\$ 4,266	\$ 4,916	\$ 5,566	\$ 6,216	\$ 6,866	\$ 7,516	\$ 8,166	
Special Education Allotment													
23-Special Education Adjusted Allotment (Spend 55% of amount)	1,015,008	1,145,175	1,145,175	1,145,175	1,145,164	1,145,171	1,018,856	899,539	779,539	659,539	539,539	419,539	
55% of Allotment	558,254	629,846	629,846	629,846	629,840	629,844	560,371	494,846	429,846	359,846	289,846	219,846	
YTD Total Expenses - Fund 199/420 - PIC 23, 33 (Budget \$739,560)	57,979	125,114	197,562	300,487	370,068	435,123	501,443	560,371	629,844	699,123	768,000	837,000	
Percent Expended	10%	20%	31%	48%	59%	69%	89%	92%	95%	98%	100%	100%	
Dyslexia Allotment													
37- Dyslexia Allotment (Spend 100% of amount)	60,942	60,356	60,356	60,356	60,356	60,356	60,359	60,359	60,359	60,359	60,359	60,359	
100% of Allotment	60,942	60,356	60,356	60,356	60,356	60,356	60,359	60,359	60,359	60,359	60,359	60,359	
YTD Total Expenses - Fund 199/420 - PIC 37 (Budget \$80,705)	1,121	9,630	20,719	29,327	37,603	61,537	75,852	80,173	84,497	88,821	93,145	97,469	
Percent Expended	2%	16%	34%	49%	62%	102%	126%	133%	137%	140%	143%	146%	
Career & Technology													
22-Career and Technology Allotment (Spend 55% of amount)	124,400	140,596	140,596	140,596	140,596	140,596	292,738	161,006	130,516	100,026	69,536	39,046	
55% of Allotment	68,420	77,328	77,328	77,328	77,328	77,328	161,006	77,328	72,836	67,344	62,852	58,360	
YTD Total Expenses - Fund 199/420 - PIC 22 (Budget \$181,075)	12,049	24,637	35,550	48,559	60,821	91,675	101,988	112,301	122,614	132,927	143,240	153,553	
Percent Expended	18%	32%	46%	63%	79%	119%	63%	63%	63%	63%	63%	63%	
State Compensatory Education Allotment													
24-Compensatory Education Allotment (Spend 55% of amount)	902,879	902,877	902,877	902,877	902,877	902,877	902,922	902,922	902,922	902,922	902,922	902,922	
55% of Allotment	496,583	496,582	496,582	496,582	496,582	496,582	496,607	496,607	496,607	496,607	496,607	496,607	
YTD Total Expenses - Fund 199/420 - PIC 24, 30 (Budget \$509,421)	42,289	73,260	99,938	127,263	153,738	180,570	207,224	233,877	260,530	287,183	313,836	340,489	
Percent Expended	9%	15%	20%	26%	31%	36%	42%	42%	42%	42%	42%	42%	
Bilingual Education Allotment													
25-Bilingual Education Adjusted Allotment (Spend 55% of amount)	48,962	55,980	55,980	55,980	55,980	55,980	54,890	54,890	54,890	54,890	54,890	54,890	
55% of Allotment	26,929	30,789	30,789	30,789	30,789	30,789	30,190	30,190	30,190	30,190	30,190	30,190	
YTD Total Expenses - Fund 199/420 - PIC 25, 35 (Budget \$19,065)	238	1,852	2,447	3,246	3,448	4,338	4,589	4,840	5,091	5,342	5,593	5,844	
Percent Expended	1%	6%	8%	11%	11%	14%	15%	15%	15%	15%	15%	15%	
Early Education Allotment													
36-Early Education Allotment (100%)	80,064	71,890	71,890	71,890	71,890	71,890	71,894	71,894	71,894	71,894	71,894	71,894	
100% of Allotment	80,064	71,890	71,890	71,890	71,890	71,890	71,894	71,894	71,894	71,894	71,894	71,894	
YTD Total Expenses - Fund 199/420 - PIC 36 (Budget \$81,000)	7,324	7,324	7,324	7,324	7,324	7,324	7,324	7,324	7,324	7,324	7,324	7,324	
Percent Expended	9%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	

Projected Compliant

Projected Non-Compliant

Compliant

Non-Compliant

Program Intent Code ("PIC") Fiscal Notes:

High Point Academy
January 31, 2021
Federal Program Fiscal Status

2020-2021 Federal Risk Rating: Medium - Fiscal Year 58% Complete

Fund	Object Code	2019-2020		2020-2021		Current Year		YTD Expenses	% Expended	YTD Revenue	Revenue Received	NOTES/COMMENTS
		Remaining NOGA Award Amount	NOGA Award Amount	NOGA Award Amount	Budget Includes Years: 2020 & 2021							
289 TITLE IV PART A	6100 - Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#N/A	\$ -	\$ -	#N/A
	6200 - Contract Services	12,521.00	5,000.00	17,521.00	5,000.00	3,200.00	18%	3,200.00	18%	3,200.00	18%	
	6300 - Supplies	-	5,000.00	5,000.00	-	-	0%	-	0%	-	-	
	6400 - Other Expenses	-	-	-	-	-	#N/A	-	#N/A	-	-	#N/A
	Total	\$ 12,521.00	\$ 10,000.00	\$ 22,521.00	\$ 10,000.00	\$ 3,200.00	14%	\$ 3,200.00	14%	\$ 3,200.00	\$ 3,200.00	14%
211 TITLE I, PART A	6100 - Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#N/A	\$ -	\$ -	#N/A
	6200 - Contract Services	29,728.00	19,387.00	49,115.00	78,028.00	58,641.00	75%	58,641.00	75%	58,641.00	75%	
	6300 - Supplies	1,188.00	26,387.00	27,575.00	27,575.00	350.00	1%	350.00	1%	6,701.00	24%	
	6400 - Other Expenses	2,600.00	26,387.00	28,987.00	28,987.00	4,800.00	17%	4,800.00	17%	4,800.00	17%	
	Total	\$ 33,516.00	\$ 150,189.00	\$ 183,705.00	\$ 183,705.00	\$ 70,492.00	38%	\$ 70,492.00	38%	\$ 70,492.00	\$ 70,492.00	38%
225 IDEA B PART A PRESCHOOL	6100 - Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#N/A	\$ -	\$ -	#N/A
	6200 - Contract Services	2,666.00	1,539.00	4,205.00	4,205.00	-	0%	-	0%	-	-	0%
	6300 - Supplies	-	-	-	-	-	#N/A	-	#N/A	-	-	#N/A
	6400 - Other Expenses	-	-	-	-	-	#N/A	-	#N/A	-	-	#N/A
	Total	\$ 2,666.00	\$ 1,539.00	\$ 4,205.00	\$ 4,205.00	\$ -	0%	\$ -	0%	\$ -	\$ -	0%
224 IDEA B	6100 - Payroll	\$ 13,075.00	\$ -	\$ 13,075.00	\$ -	\$ 13,603.00	104%	\$ 13,603.00	104%	\$ -	\$ -	104%
	6200 - Contract Services	-	224,153.00	224,153.00	224,153.00	153,183.00	68%	97,210.00	43%	97,210.00	43%	
	6300 - Supplies	13,282.00	1,000.00	14,282.00	14,282.00	-	0%	-	0%	-	-	0%
	6400 - Other Expenses	13,480.00	1,000.00	14,480.00	14,480.00	-	0%	-	0%	-	-	0%
	Total	\$ 39,837.00	\$ 226,153.00	\$ 265,990.00	\$ 265,990.00	\$ 166,786.00	63%	\$ 110,813.00	42%	\$ 110,813.00	\$ 110,813.00	42%
255 TITLE II, PART A	6100 - Payroll	\$ 23,337.00	\$ -	\$ 23,337.00	\$ -	\$ 22,826.00	39%	\$ 22,826.00	39%	\$ -	\$ -	39%
	6200 - Contract Services	-	-	-	-	-	#N/A	-	#N/A	-	-	#N/A
	6300 - Supplies	-	-	-	-	-	#N/A	-	#N/A	-	-	#N/A
	6400 - Other Expenses	-	-	-	-	-	#N/A	-	#N/A	-	-	#N/A
	Total	\$ 23,337.00	\$ 35,603.00	\$ 58,940.00	\$ 58,940.00	\$ 22,826.00	39%	\$ 22,826.00	39%	\$ 22,826.00	\$ 22,826.00	39%
429 School Safety & Security Grant	6100 - Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#N/A	\$ -	\$ -	#N/A
	6200 - Contract Services	17,500.00	-	17,500.00	-	3,732.00	21%	3,732.00	21%	3,732.00	21%	
	6300 - Supplies	7,500.00	-	7,500.00	-	-	0%	-	0%	-	-	0%
	6400 - Other Expenses	-	-	-	-	-	#N/A	-	#N/A	-	-	#N/A
	Total	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ 3,732.00	15%	\$ 3,732.00	15%	\$ 3,732.00	\$ 3,732.00	15%
276 Instr uctional Continuity Grant	6100 - Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#N/A	\$ -	\$ -	#N/A
	6200 - Contract Services	-	-	-	-	-	#N/A	-	#N/A	-	-	#N/A
	6300 - Supplies	10,500.00	-	10,500.00	-	-	0%	-	0%	-	-	0%
	6400 - Other Expenses	-	-	-	-	-	#N/A	-	#N/A	-	-	#N/A
	Total	\$ 10,500.00	\$ -	\$ 10,500.00	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	0%
266 ESSER Grant	6100 - Payroll	\$ 15,727.00	\$ -	\$ 15,727.00	\$ -	\$ 15,727.00	100%	\$ -	0%	\$ -	\$ -	0%
	6200 - Contract Services	56,311.00	-	56,311.00	-	56,311.00	100%	-	0%	-	-	0%
	6300 - Supplies	-	-	-	-	-	#N/A	-	#N/A	-	-	#N/A
	6400 - Other Expenses	-	-	-	-	-	#N/A	-	#N/A	-	-	#N/A
	Total	\$ 72,038.00	\$ -	\$ 72,038.00	\$ -	\$ 72,038.00	100%	\$ -	0%	\$ -	\$ -	0%

Color Coding Key	
	Greater than +/- 5%
	Within +/- 5%
	Fully Expended

High Point Academy
January 31, 2020
Human Resource Status Report

HR Monthly Transactions Summary	January	YTD	Notes
New Applications	9	72	(1) Teacher Assistant, (2) Teacher, (5) Substitute Teacher, (1) Assistant Principal
Offers Initiated	8	51	(6) Substitute Teacher, (2) Teacher
Offers in Progress	0		
Offers Abandoned	0	0	
Offers Completed	8	51	(6) Substitute Teacher, (2) Teacher
Compensation/Status Changes	8	32	(1) New hire start date adjusted, (1) Employee started new position, (3) Budget code's changed, (1) Stipend issued, (1) Employee started FMLA pay, (1) Employee salary change
Voluntary Terminations	3	18	(1) Teacher, (2) Tutor
Involuntary Terminations	0	4	

Benefits Transactions Summary	3	22	(2) New Hire's enrolled in plan(s), (1) Terminated employee removed from plan(s)
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20-21 New Year Preparations	Status	Notes
Job Descriptions Up to Date		Tabled except for essential JDs. Distributed internally, non electronic.
HR/Duty Calendars Established		
Employee Manual Updated and Approved		
All Additional Misc. Talent Ed Docs Ready for Processing		
Staffing Budget Approved		
Returning EE Salary/Data Listing Submitted for Use		
Personnel Transactions (electronic offers) Processed		
New Year Salaries built in SIS		
Health/Ancillary Insurance Providers/Plans Selected		
Open Enrollment Complete		

20-21 Annual Reporting	Status	Notes
Federally funded & SCE EEs Have Signed Job Desc.		
Instructional Paras are Highly-Qualified		
Fall PEIMS - Staff Data Prepared/Submitted		
Fingerprinting Audit, Statement of Compliance		
W-2 Data - Prepared/Issued/Submitted		
Mid-Year PEIMS - Prepared/Submitted		
ACA Reporting - Prepared/Submitted		Entered agreement with TRUSAIC to file.

Miscellaneous Issues	Notes
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Complete
In Progress
Delinquent
Not Applicable

High Point Academy
Month End Report
Observations, Recommendations and Reminders
January 31, 2021

Produced by Charter School Success
Presented by Karen Emery

Observations and Recommendations:

Overall

- 1) Year-to-date net change in assets i.e. net income is at \$1,878,391.
- 2) The current 2020-2021 Enrollment is 1551 students which is under the budgeted enrollment of 1780. The current attendance percentage is 94.63% which is below the budgeted 96% attendance rate.
- 3) The current state estimated payment report is estimating Foundation School Program revenue of \$14.62M the current budget currently reflects \$15.38M.

Cash

- 4) Days of cash on hand is at 118 days or \$5,479,793 of unrestricted cash.

Charter FIRST

- 5) Charter FIRST indicators to watch are Indicator #10 - Budget to Actual Revenue and Indicator, Indicator 11 - Long Term Ratio, and Indicator #16 - Average Daily Attendance (ADA) are all currently reading red and will yield the charter 0-2 points.

Budget

- 6) The fiscal year is 58% complete. The revenue budget is at 74.2% received, while expenses are reflected at 63.3% overall.

Federal Grants, Maintenance of Effort and Special Program Intent Allotments

CSS Staff will work closely with High Point to ensure that all Federal Grants and Special Program Intent Allotments are expensed within allowable costs and meet compliance.

Reminders:

- 1) All monthly supporting documentation to produce these reports including bank reconciliation for the month can be found in the client shared Dropbox for your convenience.