



## High Point Academy Healthy Start

Dear High Point Families,

In an effort to address the constantly evolving health guidance relative to COVID-19 and the start of school, our Leadership Team has put together this document based on the most up-to-date information available relative to welcoming students and staff back to campus in the safest way possible. It is of utmost importance to acknowledge that this is a living, breathing document and will be updated as new guidance becomes available. As a reminder of our

Thank you for your support as we navigate this new frontier in education. I appreciate your trust in our school, as well as the support you have offered and patience you have extended. I have every confidence that the 2020-2021 school year will be a great one!

Take care, be safe and stay well,

A handwritten signature in black ink, appearing to read "Katie P. Stellar".

Katie P. Stellar  
CEO / Superintendent

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# High Point Academy Healthy Start

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## High Point Academy Healthy Start

# Health and Safety

High Point Academy is dedicated to providing a healthy and safe learning environment for all students, staff, and community. Our Charter District will continue to follow all guidance issued by federal, state, and local health authorities.

## Student Health Protocols

- All parents are responsible for ensuring that a daily self-screening of each student occurs prior to coming to school.

### SCREENER

- o Temperature Check (temp must be less than 100.4°F)

#### Questions:

- o 1. Have you traveled outside of the United States in the last 14 calendar days?  
(REMINDER: 14 Day quarantine REQUIRED upon return)
- o 2. Have you been exposed to anyone who is sick?
- o 3. Have you had any of the following symptoms?
  - Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit
  - Loss of taste or smell
  - Cough
  - Difficulty breathing
  - Shortness of breath
  - Fatigue
  - Headache
  - Chills

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## High Point Academy Healthy Start

- Sore throat
  - Congestion or runny nose
  - Shaking or exaggerated shivering
  - Significant muscle pain or ache
  - Diarrhea
  - Nausea or vomiting
  - Known contact with someone who has a lab confirmed case of COVID-19
- 
- All students will be instructed on methods to protect themselves and others from COVID-19 at school.
    - All students should practice appropriate social distancing, when applicable, hand hygiene, and respiratory etiquette. (i.e. cough/sneeze into arm, cover mouth with tissue, etc.)
    - All students will be trained on proper handwashing techniques and participate in scheduled handwashing times throughout the day.
    - All students in grades K-12 (health exceptions verified by a doctor's note) are required to use non-medical grade face coverings, covering nose and mouth; all students are encouraged to wear a face covering. **(No gaiters, bandanas or scarves)**
    - All students will be trained in social distancing, hygiene, and respiratory etiquette beginning the first day of face-to-face instruction.
    - Use of hand sanitizer stations will be required frequently.

## Employee Health Protocols

- All High Point Academy employees will be required to complete a daily self-screening prior to coming to work.

### SCREENER

- o Temperature Check (temp must be less than 100.4°F)

#### Questions:

- o 1. Have you traveled outside of the United States in the last 14 days?  
(REMINDER: 14 Day quarantine REQUIRED upon return)
- o 2. Have you been exposed to anyone who is sick?
- o 3. Have you had any of the following symptoms?

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- Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit
  - Loss of taste or smell
  - Cough
  - Difficulty breathing
  - Shortness of breath
  - Fatigue
  - Headache
  - Chills
  - Sore throat
  - Congestion or runny nose
  - Shaking or exaggerated shivering
  - Significant muscle pain or ache
  - Diarrhea
  - Nausea or vomiting
  - Known contact with someone who has a lab confirmed case of COVID-19
- 
- All employees shall know, understand, and practice methods to protect themselves and others from COVID-19 at work.
  - All employees must practice appropriate cleaning and disinfection, hand hygiene and respiratory etiquette (i.e. cough/sneeze into arm, cover mouth with tissue, etc.).
  - All employees shall regularly wash their hands for 20 seconds.
  - All employees shall maintain recommended social distancing, when applicable, from others, unless intervening in an emergency where an individual's safety is compromised.
  - All employees shall use, at a minimum, non-medical grade face coverings, covering nose and mouth (**No gaiters, bandanas or scarves**).
  - Use of hand sanitizer stations will be required.

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## High Point Academy Healthy Start

### Vaccinations

Vaccinated persons with an exposure to someone with suspected or confirmed COVID-19 are not required to quarantine if they meet all the following criteria:

- Are fully vaccinated (i.e.,  $\geq 2$  weeks following receipt of the second dose in a 2-dose series, or  $\geq 2$  weeks following receipt of one dose of a single-dose vaccine)
- Are within 3 months following receipt of the last dose in the series.
- Have remained asymptomatic since the current COVID-19 exposure

Persons who do not meet all 3 of the above criteria should continue to follow current quarantine guidance after exposure to someone with suspected or confirmed COVID-19.

### Face Coverings

- The use of non-medical grade face coverings will be enforced in all High Point Academy facilities.
- Face coverings will be required for all High Point Academy staff. Teachers can choose to wear a face mask, a face shield, or both when appropriate.
- **All students** grades K-12 (health exceptions verified by a doctor's note) are required to use non-medical grade face coverings, covering nose and mouth at all times.
- Any individual coming to campus during the instructional day will be required to wear a face covering for building access.
- Face coverings include non-medical grade disposable face masks, cloth face coverings (over nose and mouth), or "full-face" face shields to protect eyes, nose and mouth (**No gaiters, bandanas or scarves**).
- Face Coverings are not allowed with inappropriate advertising, language, or pictures.
- **Refusal to wear the required face covering will be considered insubordination (Student Handbook, p. 36 & Employee Handbook, p. 36) and may lead to disciplinary action.**

### Building Logistics/Procedures

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## High Point Academy Healthy Start

- All buildings will post self-screening and mitigation practices.
- Classrooms will be arranged to provide the maximum social distancing possible within the constraints presented by the facility and the functions within that classroom.
- A designated area will be determined on each campus for students who are sick or have symptoms.
- When permitted, student gatherings will be held outdoors.
- Large group meetings and assemblies will be limited and only be allowed virtually or outdoors when feasible.
- Signage for proper hygiene practices will be posted throughout the buildings, in the restrooms and at the entrances.
- Maintenance staff will monitor HVAC systems.
- Shared drinking areas, such as water fountains, will be closed. Bottle filling stations will be available.
- Restroom capacity will be limited.
- All practices will be reviewed to promote social distancing and limit the spread of COVID-19.
- No large group (more than 1 classroom) morning assemblies will be allowed.

### Arrival/Dismissal/Transitioning

Campuses will communicate campus plans to their families.

#### Arrival

- Students may not enter the building until 7:30 am.
- Parents are not allowed in the building and may only walk the student to the front door.
- Multiple entry points will be established (where applicable).
- Students will report straight to classrooms. In keeping with our commitment to the High Point Academy school family, our first priority is the safety of our students and staff.

#### Dismissal

- Multiple exit points will be established (where applicable).
- Campuses may implement staggered release procedures.
- Students will be released straight from their classroom whenever possible.
- Early pickup is discouraged and will not be allowed after 3:30 pm.

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## High Point Academy Healthy Start

- If it is necessary to pick a student up early, please contact the school 10 minutes before you will arrive so that your student will be ready. One adult may enter to sign the student out and must wear a face mask.
- Social Distancing and face coverings will be required for the walk up line.
- Students who walk out will leave in limited size groups.

### Transitioning

- Whenever possible, the transitioning of students may be limited during the school day.
- Signage and floor markings may be posted to reinforce physical distance expectations.
- Students will be encouraged to move directly from one class to the next without congregating in the hallway during transitions.

### Lunch

- Students must bring lunch from home daily.
- NO LUNCH DELIVERIES WILL BE ALLOWED.
- NO LUNCH VISITORS WILL BE ALLOWED.
- A snack will be provided if a student neglects to bring a lunch.

### Supplies

- Elementary students will be given a 5-quart plastic box with a lid to store their personal supplies while at school.
- Shared supplies are not allowed.

### Campus Cleaning Plan

- Campuses will be cleaned throughout the instructional day.
- Classrooms will be equipped for cleaning between student transitions.
- Cleaning products will be properly stored when not in use.
- HPA utilizes a commercially approved disinfectant.

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## High Point Academy Healthy Start

- All district facilities will be cleaned and disinfected on a daily basis.
- In addition to daily cleaning, there will be a weekend deep clean of all facilities.

### Response to Lab-Confirmed Case of COVID-19 (Deep Cleaning)

Deep cleaning will be triggered when an employee or student is identified as lab positive for COVID-19. Schools must close off areas that were heavily used by the individual with the lab confirmed case (student or staff) until the non-porous surfaces in those areas can be disinfected by custodial staff, unless more than 7 days have already passed since that person was on campus.

### Extracurricular/Non-Academic Activities

\*\*Athletics and extracurricular activities are suspended until school is allowed to resume with in-person student attendance.

In order to assure the safety and health of students participating in extracurricular activities, HPA may limit or suspend all/some extracurricular activities based upon the state or local health conditions as well as recommendations of health authorities. In the event that extracurricular activities are approved the following procedures will be followed:

- Athletics and extracurricular activities will be conducted in consideration with TCAF guidelines.
- There will be no indoor pep-rallies during the fall semester. Outdoor pep-rallies or gatherings must comply with federal, state, and local social distancing guidelines.
- Any student social activities (i.e. dances, celebrations) must be conducted in open-air venues or limited to less than 100 participants – or a number established by federal, state, or local health officials.
  - All such activities, regardless of location, must comply with federal, state and local social distancing guidelines.
- Hand washing or hand sanitation stations must be available for all activities.
- All employees, parents, visitors and students must wear face coverings or face shields upon entry to an area where TCAF activities are being conducted and when not actively practicing or exercising, unless an exception applies.

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- High Point Academy staff will follow the response protocol in the event a student or staff member tests positive for COVID-19.
- Clubs and campus organizations are encouraged to meet virtually.
- For all TCAF extracurricular activities, the district will follow all federal, state, and local guidelines for spectators. The district reserves the right to limit spectators at its discretion to ensure social distancing and satisfy participant health and safety requirements. Elementary and middle school students will only be allowed to attend events with a parent/guardian. High school students may attend events without a parent but will be required to leave if they do not follow district guidelines.
- All spectators attending an event must wear a face covering (age and health exceptions).
- At this time due to COVID-19, athletic teams, cheer, dance, and fine arts will not be allowed to travel beyond a 75 mile radius from the school. This will be reconsidered as the COVID-19 situation evolves.

### Visitors/Deliveries/Miscellaneous

- High Point Academy will restrict all visitors to schools to only those essential to school operations.
- Essential meetings will be done through a virtual format or by appointment only.
- To ensure the safety of students and staff, no outside food deliveries will be accepted for students or staff (i.e. food, gifts, DoorDash, etc.).
- Visitors will not be allowed during lunchtime.
  - If a student forgets their meal HPA will provide a snack.
- If possible, campus staff will establish a “no contact” system to allow parents/guardians to drop off essential items to students during the school day.
- Until further notice, field trips will be postponed.

### High Point Academy Health Services

High Point Academy has registered nurses or qualified health professionals at each campus with protocols in place to handle communicable illnesses. Health officials and our school nurses recommend the same steps to protect against coronavirus that we take to prevent the spread of illnesses such as the common cold or flu:

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## High Point Academy Healthy Start

- Wash your hands often with soap and water for at least 20 seconds, especially after you cough or sneeze. Alcohol-based hand cleaners are also effective. We highly recommend that parents encourage proper hand-washing techniques at home.
- Cover your nose and mouth with a tissue when you sneeze or cough. Throw the tissue in the trash after you use it. If tissues are not available, cough into the crease of your arm
- Avoid touching your eyes, nose or mouth. Germs spread that way.
- Seek care from your primary care physician, if your child has flu-like symptoms.
- Keep your child home at least 24 hours until they no longer have a fever, or signs of a fever, without the use of fever-reducing medicines.

### COVID-19 Exposure

- High Point Academy will work with the Tarrant County Health Department for contact tracing for any individual with a positive COVID-19 test.
- Each campus or facility will create a waiting room for students who are suspected to have COVID-19 symptoms.
- For contact tracing, the district will assume that an individual is infectious two (2) days prior to showing symptoms or two (2) days prior to an asymptomatic positive COVID-19 test.
- **Close contact is determined by an appropriate public health agency. Close Contact is defined as being within 6 feet for approximately 15 accumulated minutes during a 24 hour period.**

### COVID-19 Student/Staff Scenarios

#### Scenario 1:

#### ***Student/Staff Member reports one or more symptoms BEFORE entry to building using screening tool***

- The student/staff member does not report to school or participate in other school activities.
- The student/staff member may return to campus after improvement in symptoms AND at least 24 hours have passed with no fever, without the use of fever-reducing medication.
- Classroom teacher will continue to provide instruction if the student is able to complete work.

#### Scenario 2:

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### ***Student/Staff Member reports experiencing one or more symptoms of COVID-19 during the school day***

- The student/staff member will be sent to the campus waiting room.
- The campus will follow the Illness Plan (plan follows).
- Classroom teacher will continue to provide instruction if the student is able to complete work.

### **Scenario 3:**

#### ***Student/Staff Member reports someone in their home was exposed to someone who is lab-confirmed to have COVID-19***

- Student/staff member may report to school as usual. This is not considered to be prolonged close contact as the contact is someone who is NOT lab-confirmed.
- Classroom teacher will continue to provide instruction if the student is able to complete work.

### **Scenario 4:**

#### ***Student/Staff Member reports having prolonged close contact\* with someone who is lab-confirmed to have COVID-19***

- The student/staff member does not report to school or participate in other school activities.
- Student's parent/guardian should contact their primary care physician for guidance and the student/staff member should remain home to monitor symptoms between 10-20 calendar days.
- Classroom teacher will continue to provide instruction if the student is able to complete work.

### **Scenario 5:**

#### ***Student/Staff Member is either lab-confirmed to have COVID-19***

- The student/staff member does not report to school or participate in other school activities.
- The student/staff member may return to campus after 10 calendar days have passed from positive test result or symptom onset, AND the student/staff member has improvement in symptoms AND at least 24 hours have passed with no fever, without the use of fever-reducing medication.
- Upon notification of a lab-confirmed COVID-19 on a campus, the district will communicate with teachers, staff and families of students who were potentially exposed.
- Classroom teacher will continue to provide instruction if the student is able to complete work.

### **Scenario 6:**

#### ***Student/Staff Member is experiencing symptoms of COVID-19***

- The student/staff member does not report to school or participate in other school activities.

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- The student/staff member may return to campus after 10 calendar days have passed from symptom onset, AND the student has improvement in symptoms AND at least 24 hours have passed with no fever, without the use of fever-reducing medication.
- OR, If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) receive negative COVID test (**rapid COVID test not accepted**).
- Classroom teacher will continue to provide instruction if the student is able to complete work.

### Scenario 7:

**A teacher is either lab-confirmed to have COVID-19 or is experiencing symptoms of COVID-19.** Who would provide the instruction to the students while the teacher is recovering or quarantined?

- The students would receive instruction from a qualified substitute teacher.

### Scenario 8:

**An immediate family member is symptomatic AND waiting on COVID-19 test results.**

- The student/staff member does not report to school or participate in other school activities until the symptomatic family member receives a negative test result.
- If the symptomatic family member tests positive please contact the nurse immediately.

*To be considered exposed to COVID-19, close contact is determined by an appropriate public health agency. Close Contact is defined as being within 6 feet for approximately 15 accumulated minutes during a 24 hour period.*

## Illness Plan

- Any student with a temperature greater than or equal to 100.4° F and/or showing symptoms of COVID-19 will be treated as a possible positive case.
- Temperatures will be taken more than once within a span of 15 minutes with different thermometers prior to calling parent/guardian.
- Symptomatic students will be required to apply a face covering, report to the designated waiting area, and the parent will be notified for pick-up.
- The ill student will remain in isolation and be monitored by a trained staff member until a parent/guardian arrives for student pick-up.

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- Pick up must take place within one hour of notification
- Parent/guardian will be provided with instructions regarding criteria for re-admission to in-school activities.
- A tracking system will be utilized to ensure students who are sent home ill do not return sooner than allowed by current guidelines unless medical documentation is provided stating the student is clear to return to school.
- Monitoring staff members must perform hand hygiene and wear PPE for the duration of the isolation period.
- Campus personnel will immediately notify District Health Services and campus administrators and will follow their guidance.
- After students and staff are removed from the waiting area, it will be sanitized using approved germicidal agents by High Point Academy staff wearing appropriate PPE.
- The student may NOT return to campus or participate in any activities until **10** calendar days have passed from symptom onset, AND improvement in symptoms, AND at least 24 hours have passed with no fever, without the use of fever-reducing medication.
- Upon return, the student MUST report to the school nurse to ensure everyone's safety.
- If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) receive negative COVID test via acute infection tests (**rapid COVID test not accepted**) at an approved COVID-19 testing location found at <https://tdem.texas.gov/covid-19/>.

## Prevention/Mitigation/Closure

High Point Academy has multiple prevention measures in place to mitigate the spread of contagious diseases. In the event of a school or district closing, families will be notified via mailchimp and social media.

In the event of a significant outbreak of confirmed COVID-19 cases, High Point Academy may find it necessary to close any or all of its campuses for the maximum number of days allowed by the Texas Education Agency. Local guidelines for closure will be based on the percentage of staff out as a result of exposure and subsequent quarantine. Threshold percentage for staff is 10-15% unable to work on any given day in relation to available substitutes. In other words, we must be able to cover staff positions with HPA approved and trained substitutes from our substitute list during the required quarantine days.

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## High Point Academy Healthy Start

### High Quality Instruction

*Decisions will be made with the best information at the time and are subject to change with limited notice.*

*High Point Academy is dedicated to providing a high-quality education to all students, with a choice of on-campus or remote online learning.*

*On-Campus Instruction: Students will receive regular full day, face-to-face instruction for all courses.*

*Remote Instruction: Online instruction will be offered through a Remote Asynchronous format.*

*\*At the end of a grading period, families will have the opportunity to change the learning option for their student. Changes are limited to one per semester.*

*Remote Asynchronous Instruction – Instruction that does not require having the instructor and student engaged at the same time. In this method, students learn from instruction that is not necessarily being delivered in-person or in real time.*

### Remote Asynchronous Instruction

- Instruction that does not require having the instructor and student engaged at the same time. In this method, students learn from instruction that is not necessarily being delivered in-person or in real time. The student is required to be engaged daily throughout the day with work and the teacher is required to monitor progress daily and engage with the students. Students may have set times they are required to interact virtually, in “real-time” with the teacher.

### In Person Learning at School

- High Point Academy students will have the opportunity to attend school and receive instruction via a face-to-face format for the 2020-2021 school year unless there is a public or executive order prohibiting face-to-face education. On-campus instruction is highly recommended for any students who experienced difficulty or were unsuccessful in the remote learning platform in the spring of 2020.

### Distance Learning

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- High Point Academy will also provide instruction via online format for the 2020-21 school year. Distance learning courses will be taught by HPA teachers, but not necessarily their homeroom teacher. If a distance learner switches to face-to-face at the end of a grading period, he/she may not have the same teacher(s).
- Online instruction will be offered through a Remote Asynchronous Instructional format. The distance learning program will address the same standards and grading guidelines as face-to-face instruction. Distance learning will be as rigorous as on-campus instruction.
- Families will be asked to commit to either learning at school or distance learning for a grading period. Families may request a change in learning options at the end of each grading period.
- Any request to change selection of the learning environment MUST be made at least 2 weeks prior to the start of the next grading period.
- Requests are limited to 1 per semester.
- Distance learning selection is a grading period commitment.

## Technology and Equipment

- Students participating in distance learning will need access to a device and internet. HPA will use Kindle Fire Tablets for students in grades K – 2nd and Chromebooks for grades 3 – 12.
- Students will be able to check out a district device.
  - K-2 students will utilize the SeeSaw app to receive and turn in daily lessons and work.
  - Students in grades 3-12 will use Google Classroom to receive and turn in daily lessons and work.
- HPA will offer an optional \$50 technology protection plan for the Chromebooks that covers loss and repair.
- HPA will offer an optional \$20 technology protection plan for the Fire Tablets that covers loss and repair.
- If a device (Chromebook or Tablet) needs repair or replacement and you have not chosen the optional protection plan you will be responsible for the cost of repair or replacement.
- All students and parents/guardians must sign a technology user agreement.
- HPA has also installed a wifi access point on the exterior of the campus buildings so that WiFi may be accessed from the school parking lot.

## Specialized Programs

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- Students in specialized programs including but not limited to, Special Education, Section 504, Dyslexia, ELL, GT, CTE or Dual Credit will receive information related to their program once individualized plans are finalized. Individual education plans, accommodations and modifications will be followed in on-campus and remote learning settings.

### Student Expectations and Agreements

- The student will participate daily in all required coursework and remote lessons.
- The student must have passing grades at the end of each grading period.
- The student will participate in all tutoring sessions and videoconferencing required by the teachers.
- Selection for remote instruction is a six-week grading period commitment.

### A Typical Day for a Distance Learning Student

**Sample High School Schedule (Two Weeks) Alternating A/B Schedule**

<b>Week 1</b>	<b>Monday A Day</b>	<b>Tuesday B Day</b>	<b>Wednesday A Day</b>	<b>Thursday B Day</b>	<b>Friday A Day</b>
<b>Period 1 8:00-9:35</b>	Algebra I	Theater I	Algebra I	Theater I	Algebra I
<b>Period 3 9:40-11:15</b>	Art I	Biology	Art I	Biology	Art I
<b>Lunch/ Advisory 11:15-12:30</b>					
<b>Period 5 12:30-2:05</b>	World Geography	English I	World Geography	English I	World Geography
<b>Period 7 2:10-3:45</b>	Physical Education	Spanish I	Physical Education	Spanish I	Physical Education

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## High Point Academy Healthy Start

<b>Week 2</b>	<b>Monday B Day</b>	<b>Tuesday A Day</b>	<b>Wednesday B Day</b>	<b>Thursday A Day</b>	<b>Friday B Day</b>
<b>Period 2 8:00-9:35</b>	Theater I	Algebra I	Theater I	Algebra I	Theater I
<b>Period 4 9:40-11:15</b>	Biology	Art I	Biology	Art I	Biology
<b>Lunch/ Advisory 11:15-12:30</b>					
<b>Period 6 12:30-2:05</b>	English I	World Geography	English I	World Geography	English I
<b>Period 8 2:10-3:45</b>	Spanish I	Physical Education	Spanish I	Physical Education	Spanish I

Students may receive instruction in the following ways (including, but not limited to):

- Authentic student work/assignments with timely and relevant feedback for continued progress in learning of the standard.
- Instructional activities.
- Portfolio tasks and turning in of assignments.
- Assessments.
- Video lessons. The assigned teacher will assess student progress, provide support, and give feedback.
- Zoom meetings for live instruction.

Students will be required to meet the following **minimum** daily minute expectations:

- K-5th: 180 instructional minutes.
- 6th-12th: 240 instructional minutes.

Students will have assignments that are **due daily** and/or at teacher discretion just like the face-to-face classroom.

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## High Point Academy Healthy Start

### Attendance

- Students are required to attend at least 90% of the days a course is offered (with some exceptions) to receive credit and be promoted. According to TEA guidance, truancy and attendance policies apply regardless of the instructional setting.
- Remote attendance will count in the same manner as on-campus attendance in satisfying this requirement.
- Students must exhibit daily engagement in order to be counted present in a virtual/at home setting. (define daily engagement for families)
- Daily engagement is defined by the Texas Education Agency as daily progress via teacher-student interactions, as defined in the approved learning plan; or completion/turn-in of assignments from student to teacher (potentially via email, on-line, or the approved learning platform).
- Upon commitment to a learning format (In-Person or Distance Learning) student attendance will be recorded based upon the format selected. For In-Person student attendance will be based on the students physical attendance in school. See the student handbook pages 10-15. For students attending through the Distance Learning format, student engagement as described in this document will be used to record attendance.
- There will be exceptions granted to In-Person attendance for students who are ill, have been quarantined due to COVID or for routine medical appointments. In these cases student attendance may be taken through the distance learning format and be documented by student engagement standards.
- Vacations, Stay-cations, extended holidays, or just not wanting to come to school are considered unexcused absences and cannot be made up through distance learning.
- In order to accommodate necessary health and safety procedures we will be suspending the recognition of perfect attendance this year.

### Grading

- According to TEA guidance, the grading policies for remote instruction must be consistent with the district's grading policies for on-campus assignments.
- Grades received in a remote instructional format will follow the same grading guidelines as on-campus instruction. See the 2020-2021 HPA Student Handbook for details.

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## High Point Academy Healthy Start

- Teachers and staff will receive additional support and guidance on effective grading practices to ensure that grades are valid and reliable for all students.
- High Point Academy distance learning courses that earn high school credit will count in GPA calculation and class rank.

### Parent Expectations and Agreements

The success of online remote learning relies on a true partnership between school, parents and student learners. Parents must support the partnership and success of students by agreeing to the expectations below, which include, but are not limited to:

- Ensure **daily** participation in all required coursework and remote lessons and that daily work is turned in each day to evidence engagement and be counted present for attendance purposes.
- Support your student's health and well-being by encouraging time for physical activity, conversation and play.
- Be mindful of your student's stress and/or worry and provide opportunities to discuss feelings and emotions both individually and as a family.
- Ensure that the student has reliable internet access.
- Provide a suitable study space with minimal distractions.
- Support your student to manage their time to meet all relevant deadlines.
- Establish positive routines by setting clear guidelines, study times and break times/mealtimes based upon their required remote school schedule.
- Set up and access Powerschool to monitor grades and assignments.
- Contact the student's teacher during virtual office hours or via email with any questions.

### Additional Academic Information

#### Dual Credit

Dual credit course offerings will continue to be offered at the high school level during periods of required distance learning. These courses will be offered through Texas Wesleyan University. All qualifications and requirements for participation in the dual credit program will remain in place during times of required distance learning. TWU and HPA administration are committed to making this program available to our students.

#### Gifted and Talented Program

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## High Point Academy Healthy Start

Gifted and Talented services will be provided by a Gifted and Talented specialist.

### STAAR and TELPAS

According to the TEA website, the state assessment calendar has been updated and includes testing for STAAR and TELPAS dates during the 2020-21 school year.

### Courses

High Point Academy will offer core classes and a select number of elective courses for our secondary campus. Course offerings will be based on student enrollment.

Some courses which require an in-person format will not be offered to distance learners. If a student chooses a distance learning format, courses such as Graphic Design III and IV, Choir, and Anatomy and Physiology will not be available as electives.

### Enrichment and Intervention

Time has been built into the instructional minutes for intervention and enrichment to best meet students' academic needs.

### School Supplies and Instructional Materials

Elementary School supply lists are posted on the website. Middle/High School supply lists will be given to or sent electronically to families.

### ESL Services

- ESL certified elementary teacher will provide language support and monitor English language development.
- Secondary ESL certified ELA teachers will provide language support and monitor English language development.

### Special Education Services/504 for Students

Students with disabilities will continue to have their services met. Teachers will implement accommodations documented in 504 Plan or IEP. Students who are eligible to receive special education services will continue to receive a free appropriate public education (FAPE) if they opt to attend school in person or via distance learning. The admission, review and dismissal (ARD) committee will meet to determine critical skills to be addressed during distance learning.

Although services will not mirror face-to-face service delivery, special education services will be

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## High Point Academy Healthy Start

provided through synchronous (direct) and asynchronous (indirect) models. Students will continue to have access to grade level content while receiving special education support and related services identified by the ARD committee.

### Dyslexia Intervention for Students

Students currently receiving Dyslexia Interventions under Section 504 will be provided the opportunity to receive direct instruction. The frequency and duration of this intervention would be consistent with the support to be provided when the student is attending school on campus. In addition, as an extension and enrichment, the student will be provided access to an online computer-based program to support their needs for dyslexia intervention while learning at home.

## Extracurricular Options for Students

### Athletics

In order to be eligible to participate in any athletic practices or competitions, students must attend school in person. Distance learning students will not be eligible for participation.

### Fine Arts

In order to be eligible to participate in any Fine Art practice or competitions, students must attend school in person. Distance learning students will not be eligible for participation.

### Student Clubs

Clubs and campus organizations are encouraged to meet virtually.

## How Will Learning Continue if My Child's Class or School is Placed on Quarantine?

Students who are quarantined, and were receiving face-to-face instruction, will continue to receive instruction from their assigned classroom teacher while they are home. The student would temporarily convert to distance learning until cleared to return to the classroom.

## Recess

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## High Point Academy Healthy Start

Students at the elementary level will receive recess daily.

### F.A.C.E.S. After School Program

At this time, we do plan to offer the After School program.

## Student and Staff Support

*High Point Academy is dedicated to providing academic, social, and emotional support to students and staff to help build resiliency skills.*

**Counselor Support Information:** *School counselors will focus on prevention, intervention and post intervention activities. Students will have opportunities to participate in individual and group counseling. Community resources will be available to share with students, parents and staff.*

### Social and Emotional Needs for Students and Staff

Along with the implementation of several health and safety protocols to address student and employee needs, High Point Academy will also address the social and emotional needs of students and staff.

Plans include:

- Provide professional learning opportunities on social/emotional learning (SEL) and trauma informed classrooms.
- Provide resources for parents to use with their student to help prepare for the return to school.
- Provide resources for student mental health well-being for students learning remotely.
- Make available community resources for mental health supports for students and employees.
- Work closely with campus attendance clerks/registrars and administration to monitor student academic engagement.

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## High Point Academy Healthy Start

### In Closing

We hope this information answers many of your questions. Information regarding COVID-19 is fluid and constantly changing and we will make adjustments accordingly with guidance from local, state and federal health authorities, as well as the Texas Education Agency.

High Point Academy will support families in the decisions they feel are best for their children and we will support our employees in navigating the next steps in HPA's return to school.

We sincerely appreciate the patience and grace you have extended us as we work through these unprecedented times. We will share further details and plans as they develop. Should you have any questions regarding the information in this document, please submit them by emailing an HPA Administrator.

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